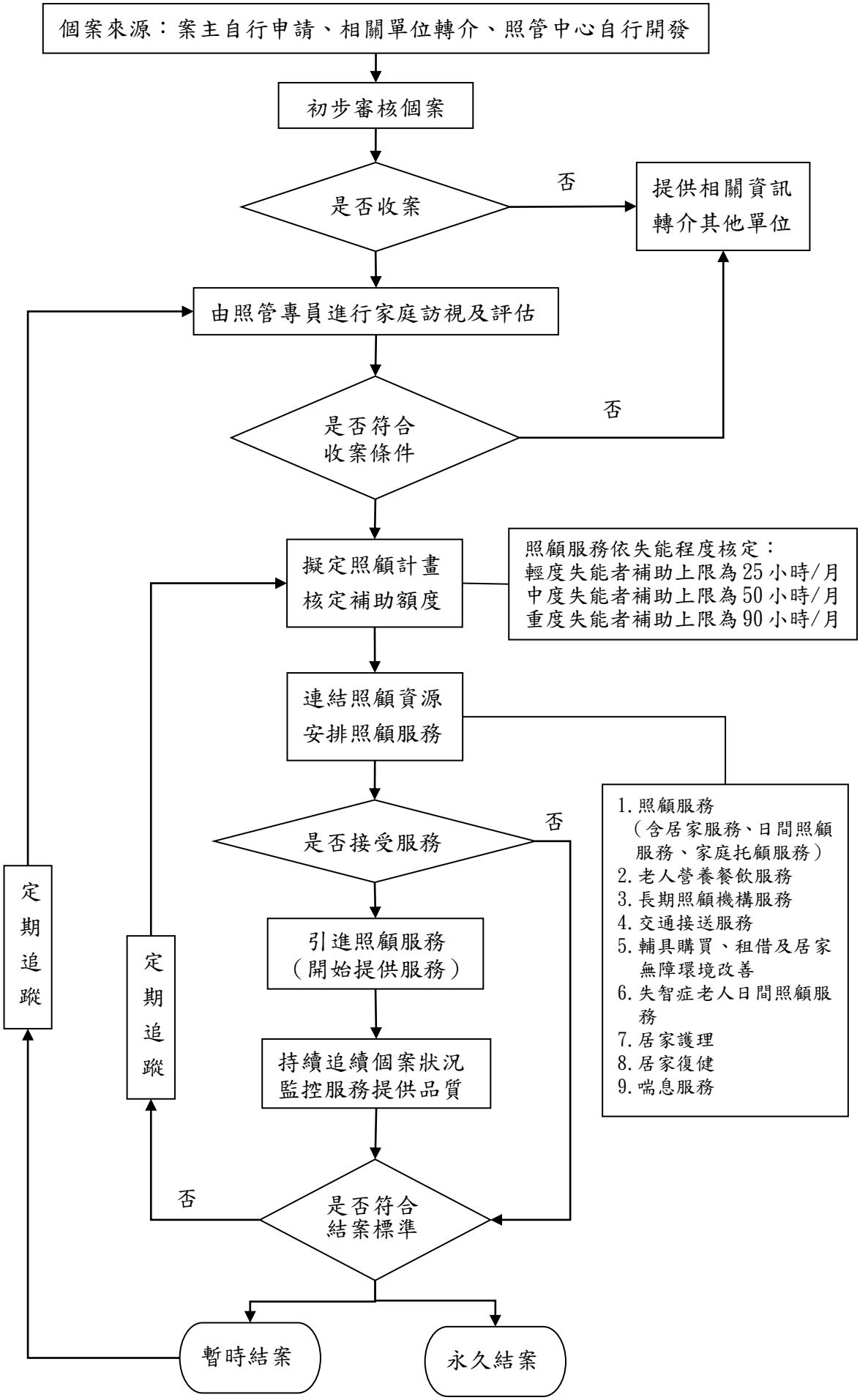長期照顧服務作業流程圖